



Understanding PhD Career Pathways for Program Improvement

Proposal Cover Form

Due May 1, 2017, 8:00 p.m. Eastern to kstone@cgs.nche.edu

General Information

Institution Name	
Project Director Name	
Project Director Job Title*	
*Project Director must be Dean of the Graduate School or equivalent at his or her institution.	
Project Director Email Address	
CC Email Address (if any)	
Project Director Phone Number	

Proposal Type (Please choose one)

Humanities-only

STEM-only

Combined

Eligibility Requirements

Is your institution a [Regular Member](#) of CGS? Yes No

Is your institution located in the United States? Yes No

Humanities Requirements

Please indicate below which of the programs at your institution meet the following requirements:

- **currently grant PhDs in the program indicated,**
- **have granted PhDs in the program since academic year 2001-2002, and**
- **you commit to collect PhD career pathways data in the program.**

In order to be eligible for participation, your institution must meet these criteria for **at least three** of the following humanities fields: **English Language and Literature; History; Foreign Languages and Literatures; Arts (History, Theory and Criticism); or Philosophy.**

Program Name(s)	Indicate Fields

STEM Requirements

Please indicate below which of the programs at your institution meet the following requirements:

- **currently grant PhDs in the program indicated,**
- **have granted PhDs in the program since academic year 2001-2002, and**
- **you commit to collect PhD career pathways data in the program.**

In order to be eligible for participation, your institution must meet these criteria for **five STEM programs, with at least one program each in Engineering; Physical Sciences; and Mathematical and Computer Sciences.**

Program Name(s)	Indicate Broad Fields

Additional Data Collection (Does not impact eligibility)

Please list any additional programs that would be included in your data collection efforts.
(Please refer to Attachment D: Field Taxonomy)

Human Subjects Protections

The project team has sought is seeking IRB approval for this project.

Name of Institutional Review Board	Case Number, if assigned

Final Checklist

Cover Form

Proposal Narrative (maximum 10 pages)

Includes a brief description of your institution

Includes outcomes of prior reform efforts in graduate education

Includes description of proposed activities, addressing:

Plan for implementing CGS Career Pathways surveys

Plan for analyzing resulting datasets

Strategy for communicating resulting analyses to stakeholders on your campus

Strategy for using data for program improvement

Strategy for sustainability (continuing data collection beyond the funding period)

Data management plan that ensures data integrity and protection of human subjects.

Includes description of project personnel and their roles

Addresses the selection criteria listed on pp. 4-5 of the RFP

Appendices

Budget(s)

Institutions submitting a combined proposal must submit separate budgets for the humanities (\$30,000) and STEM (\$50,000) award amounts.

Budget justification(s)

Please submit a one-page budget justification for each budget submitted.

Letter of support from president or provost, addressed to CGS Selection Committee

Formatting

All sections in 12-point font, double-spaced, with one-inch margins

Please submit all elements of this proposal as a **single PDF** to [K. Stone](#) by 8:00 p.m. Eastern on May 1, 2017.