

CGS Advisory Committee on Advocacy and Public Policy (ACAPP)

I. Definitions:

This standing committee will be called the CGS Advisory Committee on Advocacy and Public Policy (ACAPP). Prior to 2017, ACAPP was known as the Government Relations Advisory Committee (GRAC).

II. Mission:

The ACAPP was created for the purposes of providing guidance on CGS's government affairs and public policy portfolio. Responsibilities of the ACAPP may include the following:

- Providing guidance on CGS advocacy activities to promote graduate education in the federal policy arena.
- Promoting graduate education to stakeholders both internal and external to academic institutions.
- Offering insights to CGS Public Policy and Government Affairs (PPGA) staff on state policy issues impacting graduate education.

III. Membership and Organizational Structure:

The CGS President appoints members at the recommendation of the VP for Public Policy and Government Affairs. A maximum of 10 member deans shall serve on the Committee. All members are appointed for one, two-year term, and may be eligible to serve an additional two-year term (for a maximum of two consecutive terms).

The term for the Chair of ACAPP is one, two-year term. The individual serving as Chair may also serve one two-year term as an ACAPP member. Any time served as the Chair counts towards total time served on the Committee (for a maximum of two consecutive terms).

Any given term for both ACAPP members and the Chair will begin January of the first year through December of the second year.

Exceptions are possible based on need/circumstances.

Considerations for nomination:

- An ACAPP member must be the primary institutional representative of a CGS regular member institution at the time of their service on the Committee. Once an individual no longer serves in this capacity, they must resign from the Committee
- Demonstrated interest and perceived capacity to be influential in advocacy
- Diverse representation of CGS member institutions on the Committee, which includes geographic diversity

IV. Procedural Rules:

Meetings and Calls: ACAPP members are expected to attend in-person meetings at the CGS Summer Workshop and the CGS Annual Meeting. Additional meetings may be scheduled up agreement by the Committee.

ACAPP members are expected to participate in quarterly conference calls held in January, March, June, and September.

Agendas for in-person meetings and quarterly calls will be developed by CGS PPGA staff in consultation with the ACAPP Chair. Agendas will be distributed to the Committee members in writing prior to in-person meetings and quarterly conference calls. Summaries from each meeting/call will be kept by CGS PPGA staff and distributed to the Committee members, upon request to the CGS President, and kept on file by CGS PPGA staff.

Recommendations and Reports: Any recommendations made by the Committee will be made by consensus. It is the sole prerogative of the CGS President to take into consideration any recommendations made by the Committee. When appropriate, recommendations will be submitted to the CGS President by CGS PPGA staff, and a report on the results of any recommendations will be made at the next ACAPP quarterly call or meeting.

Associated Costs: CGS is not responsible for any costs associated with serving on the Committee (including travel, registration, and accommodation costs at the CGS Annual Meeting).