Graduate Student Progress System

GSPS Overview

University of Missouri Graduate School

Created by Robin G. Walker, PhD
GSPS:
What is it?

- Database for documenting academic accomplishments & progress toward degree completion.
- System for submitting an annual progress report to faculty, receiving a response, and recording the outcome.
- Means for degree programs to collect & analyze data on student outcomes.
GSPS: How it Works

New Student
- logs in to GSPS
- adds adviser/committee
- completes information
- SAVES record

GSPS
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GSPS
- links accounts
- stores data
- sends emails
GSPS: How it Works

New Student
- logs in to GSPS
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- SAVES record

Adviser
- logs in
- reviews record
- responds

GSPS
- links accounts
- stores data
- sends emails
- generates reports
GSPS: Ongoing Communication

**Student**
- views feedback
- keeps record current
- reports annually

**Adviser**
- logs in
- reviews record
- responds

**GSPS**
- stores data
- sends emails
- generates reports
GSPS: Other Users

**Student**
- views feedback
- keeps record current
- reports annually

**GSPS**
- stores data
- sends emails
- generates reports

**Grad Dean or DGS or chair**
- log in
- view record
- create reports

**Adviser**
- logs in
- reviews record
- responds
Any questions?

Comments?
Benefits of reporting

- **For students**
  - self assessment (evaluation)
  - document progress toward degree completion
  - recording scholarship & awards
  - timely reporting to adviser

- **Degree programs**
  - communication with students
  - self assessment (evaluation)
  - compliance reporting
  - grant writing

- **Administration**
  - compliance reporting
  - fellowships-awards
  - profiles on student success
Getting there

1. Go to main page of the Graduate School: gramschool.missouri.edu
2. Look for Policies and Forms (bottom row, middle)
3. Select Graduate Student Progress System gsps.missouri.edu
GSPS Login Screen

Graduate Student Progress System

I am a ...
- Currently enrolled graduate student
- Faculty or Staff Member who works with graduate students
- Graduate Alumni/Alumna

Password: [ ]
Password: [ ]

Login

Need help? Student Guide or Faculty Guide

Online User Guides
Both versions of guide include screen shots & instructions
Working Inside the GSPS

Student View
GSPS Work Buttons
GSPS Navigation Tabs

Welcome to the Graduate Student Progress System

Getting Started
The Graduate Student Progress System (GSPS) allows you to report your academic achievements and assessment related information to the University and your academic program.

If this is your first time logging in, you must input your basic information by selecting the menu option on the left. This information must be completed before you can use the other features of the system.

After completing your basic information, you may need to click the home tab to view the other menu options.

After inputting your information, you can use the Graduate Student Progress system to generate a CV or other reports.

Please note that all information you put into the system will be visible to your advisor and departmental leadership. This information will be used to assess your progress toward your degree completion.

Recent Updates
Progress Report submitted May 28, 2006, 5:05 AM
None of your advisors have responded.

Need Help?
Having problems with the Graduate Student Progress System? Have a suggestion for a new feature?

Call 884-0989 or e-mail gradstudent@missouri.edu
Help feature always available
Top section is required.

Complete sections as applicable.

Everything entered appears in the GSPS report.

Program faculty decide on this second section.

Everything entered appears in the GSPS report.
Students select buttons in any order then complete center panel for each button.

Every Panel saved.
Any questions?
Working Inside the GSPS

Faculty View
Faculty are able to...

- Confirm list of own advisees
- Monitor advisees’ progress
- Respond to students’ annual report
- Make a PDF of an individual student or alumni records
- Generate aggregated reports on advisees’ accomplishments
Faculty Views: List of Advisees

Individual Record

- Date entered
- Academic Programs
- Committee members
- Benchmarks
- Progress reports filed
- Faculty response
Mentor response to student

- Click on a report date
- Type in the box(es)
- Save
- Student notified by GSPS via email
Working Inside the GSPS

Administrator View
Administrator Settings tab allows...

- Create benchmarks
- Create checklists
- Customize writing prompts
- Change students to active/alumni/attritional
- New students may also be added manually
Administrator Views:

All Students

- Student name
- Date entered
- Committee members
- Academic progress

Individual Records

- Student name
- Date entered
- Committee members
- Academic progress
- Student compliance
- Faculty compliance
Any questions?
Reporting Functions

Student Progress Reports
Report on all Advisees
Degree Program Reports
Each program customizes writing prompts & benchmarks.

Student responds to the prompt by typing in the box(es).

The number of boxes can vary.
Progress Reports:

1. The GSPS notifies adviser via email that report was submitted.
2. Adviser views report and responds in the GSPS.
3. Student notified via email that adviser responded.
4. Student logs back into the GSPS to view response.
5. GSPS dates & stores all reports & responses.
Students can create a PDF of entire GSPS record.

- On Assessment Report panel, click Create Report button.
- PDF is generated.
Faculty can create a PDF of individuals’ records:

- Select semester, year, or entire enrollment period.
- Click Create Summary button.
- PDF is generated.
Faculty can also create report of all advisees’ accomplishments.

- Select semester, year, or entire enrollment period.
- Click Create Report button.
- PDF is generated.
Administrators can create a summary report of all students in a given degree program.

- Click **Summary Report** tab
- Select start-end report dates
- GSPS generates Excel report
Any last questions?
GSPS Logout Screen

Graduate Student Progress System [gspsp.missouri.edu](https://gsps.missouri.edu)
Graduate Student Progress System

Thank you.