



## CGS Diversity and Inclusiveness Advisory Committee

### I. Definitions

This non-standing committee, formerly known as the CGS Advisory Committee on Minorities in Graduate Education, was renamed the CGS Diversity and Inclusiveness Advisory Committee in 2013 (DIAC).

### II. Mission

The DIAC was created in the early 1980s for the purpose of advising CGS on issues related to minorities in graduate education. Its mission was expanded in 2013 to also include issues related to ethnicity, gender, physical and mental disabilities and sexual orientation. The specific purposes of the DIAC may include the following responsibilities:

- Serving as a forum where strategies to increase diversity, opportunity and inclusiveness are discussed.
- Serving as an advisory group to CGS and national organizations who want a CGS perspective on issues of opportunity. This may include making recommendations for sessions at CGS meetings or recommendations for CGS projects.
- Partnering on projects to enhance diversity, including chairing and providing core membership on the ETS/CGS Award for Innovation in Promoting Success in Graduate Education: From Admission through Completion.

### III. Membership and Organizational Structure

Members shall be the primary or secondary representative of a Regular CGS member institution, and will be selected and appointed by the CGS President. No more than ten and no fewer than six members shall serve on the committee at any given time. A term of membership shall be two-years, with the option of one additional two-year term. Terms begin on January 1st and conclude on December 31st.

The CGS President shall select one of the committee members to serve as chair for a period of two-years.

If a member ceases to serve as the primary or secondary representative of a CGS member institution, s/he must resign her/his position on the committee.

### IV. Procedural Rules

*Meetings:* The committee will meet at least twice a year, at the CGS Annual Meeting (December) and at the CGS Summer Workshop (July). Additional meetings may be scheduled as deemed necessary.

The agenda for each meeting shall be determined by the CGS President in consultation with the DIAC chair. Notes on each meeting will be recorded by, and kept on file, by CGS staff.

*Recommendations:* It is the sole prerogative of the CGS President to take into consideration any recommendations made by the committee.

*Associated Costs:* CGS is not responsible for any costs associated with serving on the committee (including travel, registration, and accommodations) at the CGS Annual Meeting; for the Summer Workshop CGS will reimburse for transportation and one night's lodging. In cases where committee members are invited to participate in CGS events outside of those meetings, it will be the prerogative of the CGS President to determine what, if any, travel expenses will be compensated.

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