



President, Council of Graduate Schools (CGS)

Employer

Council of Graduate Schools

Location

Washington, D.C.

Salary

\$450k to \$470k

Date posted

October 28, 2024

Organizational Overview

The Council of Graduate Schools (CGS) is soliciting applications and letters of interest for a new President. The President who serves at the pleasure of the CGS Board of Directors, is the Chief Executive Officer of the association. CGS is a 501(c)(3) membership-based not-for-profit association that represents and advocates for the graduate education, primarily in the United States and Canada, but also globally. CGS advances graduate education and research through advocacy in the policy arena, research and the creation and dissemination of best practices in areas of interest to the graduate community.

CGS has a full-time staff of 24 who advance the work of the association and its members in keeping with following strategic priorities:

- Advance equitable policies and practices that support the success of a diverse and inclusive graduate student community and future workforce.
- Lead the graduate education community in identifying and exploring challenges in graduate education and identity and implement innovative solutions.
- Develop and enhance the relationships necessary to center graduate education in federal legislative, funding and regulatory actions.
- Expand member institutions' capacities to provide innovative, evidence-based and holistic approaches to graduate education that place students at the center.
- Increase membership engagement and expand outreach to potential new members by using innovative and effective strategies.
- Develop and implement a plan for new models of meeting and content delivery responsive to the availability of new technologies and evolving member needs.



President

Council of Graduate Schools (CGS)

Position Description

Reporting Relationship and Basic Functions

Reporting to and working with the Council of Graduate Schools Board of Directors, the President has responsibility and is accountable for guiding the strategic, operational and financial activities of the council.

Specific Responsibilities of the President

Provide leadership in sustaining and advancing the CGS as the lead advocate and voice for graduate education, influencing public policy and public opinion through advocacy, outreach, and research.

Develop and nurture relationships with legislative and other governmental leaders to advance a public policy agenda that strengthens graduate education and research.

Procure the resources necessary for moving the graduate education issues agenda forward while increasing service to the CGS institutional membership on an ongoing basis.

Develop and lead strategic initiatives to enhance inclusiveness in the graduate community through programs, advocacy, and research.

Develop and advance best practice initiatives that strengthen CGS members' capabilities to fulfill their mission.

Serve as the organizational representative to associations, boards, and agencies related to the mission of higher education.



Organize and convene major events bringing together graduate deans and other stakeholders to discuss and take actionable steps on issues affecting graduate education.

Extend the voice and impact of the CGS internationally.

Ensure that all activities and programs of the Council are aligned with the highest standards of ethics and with the CGS mission.

Develop, collaborate, and engage with corporate and non-profits sectors to advance the mission of the CGS.

Desired Qualifications and Experience

Experience instilling a culture of diversity, equity, and inclusion (DEI) within your organization and across the full range of graduate education stakeholders.

Deep experience in, and understanding of, graduate education in the context of higher education in the US and globally.

Capacity to think and act strategically to advance the needs of the Council of Graduate Schools and its member universities.

Demonstrated ability to acquire new financial resources and to oversee and manage a complex budget with multiple revenue streams and expenditure categories.

Possession of the interpersonal skills and intellectual strengths necessary build and maintain strong relationships with current and prospective Council of Graduate Schools members and stakeholders.

Demonstrated capacity to select and motivate a highly talented professional staff.

The ability to build consensus while acting decisively and efficiently.

The ability to communicate effectively with a wide array of partners, stakeholders, and audiences.



Holding a PhD or an equivalent degree is required.

Significant experience leading graduate education efforts in a Council of Graduate Schools member university and a background in university research, teaching, and service is strongly preferred.

If interested in this opportunity, please submit a letter of interest, a current CV and 3 to 5 References to: cgspressidentialsearch@cgs.nche.edu

For Best Consideration, please submit your application by December 15, 2024

The Council of Graduate Schools (CGS) is an Equal Employment Opportunity Employer committed to providing reasonable accommodation for candidates with disabilities in our recruiting process. If you need any assistance or accommodation due to a disability, please contact cgspressidentialsearch@cgs.nche.edu