



## Scaling a Systems Approach to Inclusive Graduate Research Environments

### Proposal Cover Form

**Due July 1, 2025, 8:00 p.m. ET to the CGS project team at  
[researchenvironments@cgs.nche.edu](mailto:researchenvironments@cgs.nche.edu)**

### General Information

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Institution Name	
Project Director Name	
Project Director Job Title*	
<b>*Project Director must be Dean of the Graduate School or equivalent at his or her institution.</b>	
Project Director Email Address	
CC Email Address (if any)	
Project Director Phone Number	

## Eligibility Requirements

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Is your institution a [Regular Member](#) of CGS?

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Yes

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No

Is your institution located in the United States?

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Yes

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No

Please indicate below which of the fields at your institution meet the following requirements:

- **currently grant PhDs in a minimum of five STEM fields (two of three required fields and minimum of three from other priority fields) (see Attachment B: Fields and Enrollment Size for additional details),**
- **have the required minimum number of PhD students currently enrolled in each of the five selected fields (see Attachment B: Fields and Enrollment Size for additional details), and**
- **you commit to collect Research Environments project data from students and faculty in fields indicated.**

In order to be eligible for participation, your institution must commit to collecting data in **at least two of the three** required fields below.

Required Field	Department	Program(s)	Total Enrollment	Degree Awarded
Chemistry				
Computer and Information Sciences				
Computer, Electrical, and Electronics Engineering				

In order to be eligible for participation, your institution must also commit to collecting data in **at least three** of the following other priority STEM fields: **Biological and Biomedical Sciences; Civil Engineering; Earth, Atmospheric, and Marine Sciences; Economics; Mathematical Sciences; Mechanical Engineering; Physics and Astronomy; or Political Science.**

Priority Field	Department	Program(s)	Total Enrollment	Degree Awarded

## **Additional Data Collection (Does not impact eligibility)**

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Please list any additional fields that would be included in your data collection efforts.  
(Please refer to Attachment B: Fields and Enrollment Size when listing fields):

## Human Subjects Protections

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The project team ☐ has sought ☐ is seeking IRB approval for this project.

Name of Institutional Review Board	Case Number

## Final Checklist

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### Cover Form

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### Proposal Narrative (maximum 15 pages)

Includes a brief description of your institution

Addresses the selection criteria listed on pp.5-6 of the RFP

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### Appendices

Budget

Budget narrative (1 page)

Letter of support from president or provost, addressed to CGS Selection Committee

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### Formatting

All sections in 12-point font, double-spaced, with one-inch margins

Please submit all elements of this proposal as **a single PDF** to the CGS project team at [researchenvironments@cgs.nche.edu](mailto:researchenvironments@cgs.nche.edu) by 8:00 p.m. EST on July 1, 2025.