

# Registration Form

CGS Summer Workshop and New Deans Institute

July 12 - 16, 2025

Hilton Portland Downtown| Portland, OR

## PARTICIPANT INFORMATION:

NAME	OFFICE PHONE
BADGE NAME (FIRST NAME)	GUEST NAME
POSITION TITLE	<input type="checkbox"/> Check here if you are a first-time attendee
INSTITUTION	<input type="checkbox"/> Check here if you have special dietary or physical needs; please specify:
ADDRESS	
EMAIL	

Registration Fees:	Early-Bird (until 4/30/25)		Regular (after 4/30/25)		Amount
	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER	
New Deans Institute + Summer Workshop	\$1,095	\$1,670	\$1,260	\$1,915	\$ _____
Summer Workshop ONLY	\$950	\$1,430	\$1,130	\$1,720	\$ _____

Summer Workshop fee includes registration, two lunches, opening reception, and morning/afternoon breaks. The combination New Deans Institute/Summer Workshop also includes registration, lunch, and breaks.

### Cancellation/Refund Policy

CGS will fully refund registration and ticket fees if cancellation notification is received, in writing, on or before May 31.

After May 31, all refunds will be subject to a \$100 processing fee.

No refunds will be honored after June 25.

To Register Online, visit: [www.cgsnet.org](http://www.cgsnet.org)

Please complete and...

- MAIL registration form and payment to:  
Council of Graduate Schools, Meetings Dept.  
One Dupont Circle, NW, Suite 230  
Washington, DC 20036
- FAX If paying by credit card, fax your form to CGS at 202-461-3895. Credit card payment must include the card and CVV numbers, expiration date, cardholder name, and signature.
- ONLINE registration form and payment information are also available online: [www.cgsnet.org](http://www.cgsnet.org)

By signing this form, you acknowledge that you have read and understood CGS' Privacy Policy, available at <https://cgsnet.org/privacy-policy>.

### Event Tickets

Guest Opening Reception (Sun, 7/13)

\_\_\_\_\_ tickets at \$90 each (guests only) \$ \_\_\_\_\_

Guest Lunch (Mon, 7/14)

\_\_\_\_\_ tickets at \$60 each (guests only) \$ \_\_\_\_\_

Willamette River Cocktail Cruise (Mon, 7/14)

\_\_\_\_\_ tickets at \$90 each \$ \_\_\_\_\_

Guest Lunch (Tues, 7/15)

\_\_\_\_\_ tickets at \$60 each (guests only) \$ \_\_\_\_\_

### Payment Type Please print clearly.

- ☐ Check ☐ VISA  
☐ MasterCard ☐ AmEx

TOTAL AMOUNT CHARGED TO CARD

CARDHOLDER NAME

CARD NUMBER

EXP. DATE

CVV#

SIGNATURE